



**Information Provided to Parents/Guardians prior to  
Residential Off-Site Visit**

Year 4 Condover Hall visit, 1<sup>st</sup> - 3<sup>rd</sup> March 2017

<b>Purpose of Visit</b>	Outdoor education and activities. The visit is about developing self-confidence and team skills and experiencing new activities.
<b>Key Points</b>	<ul style="list-style-type: none"> <li>• No one is ever made to do anything they do not want to (apart from making their bed and washing!)</li> <li>• The children will take part in activities all day and evening, main activities are listed below.</li> <li>• None of the activities on this trip are water based</li> <li>• Activities are run by qualified instructors with school staff to support and give encouragement</li> <li>• There is plenty of food available and all dietary needs can be catered for</li> <li>• Sleeping is in group rooms/ dormitories</li> <li>• Clothing will get dirty</li> </ul>
<b>Dates and time of departure and arrival</b>	The children will be leaving school before lunch on Wednesday 1 <sup>st</sup> March and will return to school at approximately <b>3.00pm</b> on Friday 3 <sup>rd</sup> March 2015. If this time changes, we will inform you by text message.
<b>Venue</b>	Condover Hall Shrewsbury Shropshire SY5 7AU  Tel: 02392 222 870 <b>Please ONLY contact the Centre in an Emergency. The first point of contact should be school.</b>
<b>Transport Arrangements</b>	Coach from school and return
<b>Accommodation Details</b>	Centre Accommodation. The children will sleep in group rooms. The centre will organise this on arrival.
<b>Cost</b>	£87 per child, (transport provided by school).
<b>Insurance Arrangements</b>	RPA insurance provided by DFE.
<b>List of recommended clothing and equipment</b>	See below.
<b>Bedding</b>	Provided by the Centre and included in the cost above.
<b>Luggage</b>	One named suitcase or bag per child please (please send a bag that your child is able to carry!)
<b>Mobile Phones/Electronic Games</b>	<b>The following are not allowed:</b> mobile phones i-Pads, i-Pods/MP3 players, DS consoles, Playstations etc.

	A camera may be brought on the understanding that it remains the responsibility of the child.
<b>School Staff attending</b>	Mrs McGarvey, Mrs Rees-Jones, Mrs Hartley and Mrs Grisdale
<b>Supervision Arrangements during activities</b>	Each group of <b>12</b> children will be with a fully qualified instructor from the Centre along with additional school staff. During activities the children will be mixed with children from Cherry Orchard, Abbey Park and Defford First schools.
<b>Code of Conduct</b>	All children are expected to behave in an exemplary manner: <ul style="list-style-type: none"> <li>✓ To keep their room clean and tidy</li> <li>✓ To have impeccable table manners</li> <li>✓ To be polite and courteous at all times</li> <li>✓ To listen, and follow instructions when needed</li> <li>✓ To be quiet during the hours of 10pm and 7am and to remain in their rooms unless otherwise instructed</li> <li>✓ Children may not leave the site unless supervised by a teacher from the school</li> <li>✓ Food and drink must not be eaten in bedrooms</li> <li>✓ Any damage to buildings, equipment, furniture and fittings must be paid for</li> <li>✓ Bedding may not be removed without permission</li> </ul>
<b>Meal Arrangements for the Day of Departure</b>	Our first meal at the Centre will be tea time on Wednesday. This will be a cooked hot meal. <b>Please provide a packed lunch in for your child to eat on Wednesday lunchtime.</b> If your child is entitled to free school meals and you would like us to order a packed lunch for them, please speak to the school office by Friday 24 <sup>th</sup> February.
<b>Medicines</b>	We are only able to administer medicines which have been prescribed specifically to a named child by a GP/Consultant. If your child is taking any medication, please ensure that bottles/tablets have the GP's label on it and give clear written instructions for administration. A form for you to complete is available from the school office. <b>Inhalers MUST be brought if required.</b>
<b>Clothing for the Journey</b>	Children should come to school dressed in their casual clothes ready for the first activity session.
<b>Activities TBC</b>	The programme will be finalised nearer the time. Last year the children took part in archery, zip wires, problem-solving activities, low ropes, climbing wall, nightline, quad pole climb and many more. All activities are run by qualified staff, school staff are there to support and encourage. <b>None of the activities are water based.</b> Evenings: Cluedo, camp fire
<b>Communication</b>	We will text and tweet key information as we arrive/ leave etc. We will also post pictures from time to time on Dojo/ Class Blog.
<b>Name of Contact in case of emergency</b>	In the event of any emergency you can contact us on the following numbers:

	<p><b>During school hours : 01905 840366</b>  <b>Outside school hours: TBC</b>  They will then contact us at the Centre.</p>
<b>Forms</b>	<p><b>Forms OS3 and OS4</b></p> <p>These forms need to be completed and returned to school no later than Thursday 16<sup>th</sup> February. If your child's medical details change before the visit, please let us know so that the forms can be updated.</p>

### **Suggested Kit List**

- At least two changes of loose clothing eg tracksuits
- Several pairs of warm socks
- Warm pullover/coat
- Hat and gloves
- Night clothes
- Towel and toiletries
- Trainers for indoors
- Drinks Container and Sandwich box containing a packed lunch for the first day
- Bin bag for dirty clothing

If you have them, the following will be useful, the centre will provide them if not

- Wellington boots
- Rucksack
- Anoraks
- Torch

Bedding is provided.

### **What not to bring**

- Electronic games
- Personal hi-fi
- Mobile phones
- Expensive cameras – single use cameras are fine
- Breakable valuables

### **Money**

Children will NOT need any spending money.